## GATLIN CHIR PRACTIC AND WELLNESS

PATIENT INFORMATION	INSURANCE		
Date:	Insurance Company:		
SSN:	Subscriber ID#:		
Name:	Group #:		
Address:	Insured Name:   Self		
City:	Secondary Insurance? □ No □ Yes, complete below		
State: Zip:	Insurance Company:		
Date of Birth:Age:	Subscriber ID#:		
Gender:   Male   Female	Group #:		
Email:	Insured Name:   Self		
Phone Number: Home - Work - Cell	ACCIDENT INFORMATION		
□ Employed □ Unemployed □ Retired □ Student	If visit is due to an accident, complete below:		
Occupation:	Type of accident:   Auto   Work		
Employer/School:	Accident date:		
□ Married □ Single □ Widowed □ Divorced □ Minor	Attorney/Claim Adjustor info:		
How did you hear about us?			
IN CASE OF AN EM	ERGENCY, CONTACT:		
Name:	Relationship:		
Home Number:	Cell Number:		
	INFORMATION		
Describe your pain:			
When did it start?			
What caused it?			
Is your condition getting worse? □ Yes □ No □ Unknown	The run Fine		
Rate your pain on a scale of 0-10:			
How often do you have the pain?			
Is your pain? □ aching □ stiffness □ shooting □ cramping □ dull □ sharp □ numbness/tingling □ other			

Does your pain interfere with? □ work □ sleep □ daily routine □ recreation □					
What makes it worse? □ walking □ driving □ sitting □ bending □ standing □ lying down □ turning □ exercising					
What makes it better? □ ice □heat □ rest □ stretching □ medicine □ massage □					
Have you tried any other treatment?   No Yes,					
	REVIEW OF BODY SY	STEMS			
Are you currently experiencing?    Fatigue					
	HEALTH HISTOR	Y			
Have you ever been to a Chiropractor  Check if you have/had any of the follo  Asthma  Bleeding disorder  Cancer  Diabetes  Esophageal varices  Gout Heart disease Hepatitis, liver disease Hernia Other	wing:  - Herniated disc - High Blood Pressure - High cholesterol - HIV/AIDS - Kidney disease - Multiple Sclerosis - Osteoarthritis - Osteopenia - Pacemaker	□ Pinched nerve □ Prostate problems □ Prosthesis □ Psychiatric care □ Rheumatoid arthritis □ Stroke/ TIA □ Thyroid problems □ Tumor/growth □ Ulcers			
Are you <u>pregnant</u> ? □ No □ Yes, due date					
Do you smoke/vape/dip?   No Yes, how much?					
What is your stress level?   Light  Moderate  High Reason?  Please list any of the following:  Past falls, head injuries:  Broken bones:					
Prior Surgeries: Allergies:					
Patient or Guardian Signature					

Authorization for the Release of Medical Records				
I,, hereby request and authorize the use and/or disclosure of my individually identifiable health information as described below. I understand that this authorization is voluntary and is good until revoked by me in writing. A copy of this authorization is just as valid as the original.				
Organization authorized to release information:				
Organization authorized to receive information:				
Gatlin Chiropractic and Wellness 1800 St. John Ave. Dyersburg, TN 38024 Phone 731-288-9628 * Fax 731-288-9653				
Please provide the following information:				
<ul> <li>♦ Entire record</li> <li>♦ X-ray reports</li> <li>♦ CT/MRI reports</li> <li>♦ Other</li></ul>				
Purpose of disclosure: Treatment and/or Payment				
Patient Name DOB				
Patient or Guardian Signature  If signed by a representative or guardian, state relationship to patient  If signing for a minor patient, I hereby state that I have the legal right to and that my parental rights have not been revoked by a court of law.				

## FINANCIAL POLICY

All charges, including insurance co-pays and deductibles must be paid on the date of service. Any patient with a balance of \$100 or more must pay that balance in order to be seen. All payments not received within 60 days of service date are subject to interest and may be turned over to a collection agency. If you are sent to a collection agency, you are responsible for all charges, interest and fees incurred by us and the collection agency. After hour office visits will be charged a \$50 fee on top of your regular charges.

If you have insurance, we will file your claim for you. We cannot guarantee coverage. We will attempt to confirm your benefits, but your insurance company has final approval of payment. You are ultimately responsible for any balance remaining after your insurance company has considered your claim.

Assignment of benefits - By initialing here and signing below, you are authorizing us to bill your insurance company directly on your behalf.

If you do not have insurance, we offer several payment options and plans.

Please ask us for details.

## **HEALTH AND PRIVACY POLICY**

We are dedicated to maintaining the privacy of your health information according to federal and state law. These laws require us to provide you with notice of privacy practices and to inform you of your rights and our obligations regarding your health information. By initialing here\_\_\_\_ and signing below, you acknowledge that you voluntarily consent to receive medical treatment and health care services provided by our office staff and that you have been given the opportunity to review and that you understand and agree to the Notice of Privacy Practices of Gatlin Chiropractic, which describes our policies regarding the use and disclosure of your protected health information created or received by us.

## NO SHOW AND CANCELLATION POLICY

Due to high patient demand and limited availability of appointments, if you "no show" or cancel less than 4 hours before your appointment time, you may be charged a \$25 cancellation fee before being seen again. For every block of time that is not used because someone did not show up or canceled short notice, time is taken away from another patient needing care. You may call the office, email us or respond to your appointment reminder to cancel and/or reschedule your appointment. We understand that there are sometimes emergencies, and will consider waiving the fee in certain situations.

	Situations.	
Patient or Guardian Signature_		Date